

## CITY OF GILROY

### COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

#### Instructions for filing a request for an URBAN SERVICE AREA MODIFICATION:

#### (APPLICATIONS MAY ONLY BE SUBMITTED FROM JULY 1 THROUGH JULY 31)

No application will be accepted as complete without all of the following:

1. City Filing Fee..... **\$9620.00**/first 10 acres, plus **\$130.00**/add'l. 10 acres
2. Publishing Costs & postage.....**\$220.00** deposit
3. LAFCo Deposit..... **\$5,500.00** + **\$20.40**/acre

The applicant must pay the actual cost to LAFCO for processing this application. If the actual costs are less than \$5,500, LAFCO will refund the difference. If actual costs exceed \$5,500, an additional invoice will be sent to the applicant. *(LAFCo deposits will be refunded in full to applicant only if request is not forwarded to LAFCo by the City Council)*

- 3.A. Agricultural Preserve Study Reimbursement..... \$ Fee based on acreage  
[Contact Planning staff to determine fee calculation basis (refer to M 94-3)]
4. Environmental Review Fee - Categorical Exemption.....**\$170.00**  
(one of the following) - Publishing Costs.....**\$220.00** deposit  
- Initial Study Review..... **\$4625.00** minimum deposit\*  
- Expanded Initial Study Review..... **\$7085.00** minimum deposit\*  
- Environmental Impact Report Review.....**10%** of contract price with **\$14670.00** minimum  
deposit\*  
- Environmental Impact Report or Initial Study contract deposit..... **Actual contract cost + 10%**  
- Fish and Game fees that may be due as a result of an Initial Study  
(includes \$50 clerk fee).....**\$1,300.00**  
**OR** an EIR (includes \$50 clerk fee).....**\$ 900.00**
5. Application..... **1 copy**
6. Map of Property..... **21 - 11x17 copies and 2 - full size 24x36 copies**  
(Scale adequate to show entire property and adjacent streets on an 8 1/2" x 11" sheet)
7. Location map (clearly locating the property relative to adjacent roads and the City boundaries).
8. Plan for Services, Environmental Impact Report (EIR) or other environmental review if requested by
9. Any other displays or information which the applicant believes may support the request.
10. Legal Description..... **1 copy**

**MAPS AND PLANS MUST BE COLLATED, STAPLED AND PUT INTO INDIVIDUAL SETS,  
FOLDED TO A SIZE NOT TO EXCEED 8 1/2" X 14" IN ORDER TO FIT INTO FILE FOLDERS OR  
THEY WILL BE RETURNED TO THE APPLICANT.**

NOTE: Prior to submitting this application, the project proposal should be reviewed by the Planning Division

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The map of property shall include:

1. Fully dimensioned parcel boundaries drawn to a scale adequate to show the entire property and adjacent streets or properties on an 8 1/2" x 11" sheet.
2. Address or location of property.
3. Area of parcel in square feet or acres.
4. A North arrow.
5. A small location map clearly locating the property within the community.

**COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION  
URBAN SERVICE AREA  
APPLICATION**

**City of Gilroy**  
7351 Rosanna Street  
Gilroy, CA 95020  
(408) 846-0440

Application No. USA \_\_\_\_\_ Project #: \_\_\_\_\_

**APPLICATIONS MAY ONLY BE SUBMITTED FROM JULY 1 THROUGH JULY 31**

Please type or print the following information:

Applicant's Name: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

Contact Person: \_\_\_\_\_ Telephone: \_\_\_\_\_

Fax: \_\_\_\_\_ E-Mail: \_\_\_\_\_

Address: \_\_\_\_\_

(The contact person should be an individual with adequate responsibility for the project to carry out all project negotiations with the City).

Others to be notified of meeting:

Name: \_\_\_\_\_ Address \_\_\_\_\_

Name: \_\_\_\_\_ Address \_\_\_\_\_

A. Request is to amend the Urban Service Area designation to include the property located at:

\_\_\_\_\_

B. General Plan designation (must be within 20-year area): \_\_\_\_\_

C. County tax assessor's parcel number(s): \_\_\_\_\_

D. Approximate acreage (square feet - 43560) = \_\_\_\_\_ acres.

E. Explain the benefits to the City of Gilroy of adding this parcel(s) to the Urban Service Area:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

F. Explain why the property involved in this application is more suitable for the urban uses associated with the 5-year Urban Service Area than for the uses associated with the present designation (5-20 year area):

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

G. Explain why the addition of this property to the Urban Service Area would not be detrimental to surrounding property:\_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

SIGNATURE OF PROPERTY OWNER: \_\_\_\_\_ Date: \_\_\_\_\_  
SIGNATURE OF APPLICANT: \_\_\_\_\_ Date: \_\_\_\_\_

Applicant: Is owner of property Yes \_\_\_\_\_ No \_\_\_\_\_  
Has power of attorney for owner(s) Yes \_\_\_\_\_ No \_\_\_\_\_  
Is a resident of Gilroy Yes \_\_\_\_\_ No \_\_\_\_\_

If more than one ownership of land is proposed for Urban Service Area Amendment, obtain the signatures of all owners or authorized representatives:

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

Name: \_\_\_\_\_ Signature \_\_\_\_\_

If you have any questions during the processing of this application, please contact the City of Gilroy, Planning Division at (408) 846-0440.

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**IF YOU REQUIRE ACCOMMODATIONS OR ASSISTANCE TO COMPLETE THIS APPLICATION PROCESS, DUE TO A DISABILITY AS DEFINED BY THE AMERICANS WITH DISABILITIES ACT, PLEASE DESCRIBE THE ACCOMMODATIONS YOU NEED:** \_\_\_\_\_

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COMMUNITY DEVELOPMENT DEPARTMENT - PLANNING DIVISION

Date Application Received: \_\_\_\_\_ Fee: \_\_\_\_\_

Received By: \_\_\_\_\_

This is to certify that the foregoing application and Environmental Assessment Information has been submitted for review by the Planning Commission.

Date all required submittals received: \_\_\_\_\_ By: \_\_\_\_\_

Other applications filed: \_\_\_\_\_